ACB Job Agentur CB GmbH, Lutherstraße 21, 03050 Cottbus

Data Protection Notice for Applicants (Art. 13 GDPR)

We process your personal data (e.g., name, contact details, CV, certificates) for the purpose of conducting the application and placement process.

Legal basis:

Art. 6 para. 1 lit. b GDPR (contract initiation), Section 26 BDSG (German Federal Data Protection Act), and – where necessary – your consent pursuant to Art. 6 para. 1 lit. a GDPR.

Your data will only be forwarded to potential employers with your separate consent. Disclosure to authorities will only occur if required by law.

Your data will be stored for the duration of the placement process. If no placement is successful, your data will be deleted no later than 6 months after completion, unless statutory retention obligations apply. With your consent, your data can be stored for up to 12 months to receive further job offers.

You have the right to access, rectification, erasure, restriction of processing, and withdrawal of consent at any time with effect for the future. You also have the right to lodge a complaint with a data protection supervisory authority.

Data transmission takes place using appropriate technical and organizational security measures.

Declaration of Consent

☐ I consent to the processing of my personal data for the purpose of job placement.

☐ I consent to my application documents being forwarded to potential employers after separate approval.

☐ I agree that my data may be stored for up to 12 months in order to receive further job offers.

I can revoke this consent at any time with effect for the future.

Place, Date: _____

Signature: _____

Print Name: _____

ACB JOB AGENTUR COTTBUS GMBH - HRB 15554 CB

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